



**ENC 2011 EXHIBITION AND SPONSORSHIP BOOKING FORM**

Please complete and send to: Sally-Anne Cooke, Conference & Events Manager,  
 Royal Institute of Navigation, 1Kensington Gore, London, SW7 2AT.  
 conference@rin.org.uk.

Contact ..... Name: .....

Company ..... Name: .....  
 (As it will appear on all materials, including name board)

Delegate Name(s) (for name badge): ..  
 .....

Address: ..... City: .....  
 .....

Post / Zip Code: ..... Country: .....  
 .....

Telephone: ..... Fax: .....  
 .....

Email: ..... Website: .....  
 .....

**Exhibition**

<b>Stand Type</b>	<b>Fee</b> <i>(Exclusive of VAT @ 20%)</i>	<b>Stand No</b> <i>(Please select three choices in order of preference)</i>	<b>Total</b>
Basic Free Build	£1,900		
Basic Shell	£2,100		
Premier Free Build	£3,500		

Please indicate if your stand must be located next to or opposite the following companies, or if special configuration is needed.

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.....  
**Sponsorship**

<b>Sponsorship</b>	<b>Fee</b> (Exclusive of VAT @ 20%)	<b>Any specific requirements</b>	<b>Total</b>
Delegate Bags	£2,000		
USB's	£1,800		
Lanyards	£1,000		
Advert in Programme	£500 / £900	<i>Please state size of ad:</i>	
Refreshment Breaks	£600 per day		
Lunch & Wine	£1,000 per day		
Ice Breaker Reception	£1,000		
Conference Dinner	On request		
Poster Area	£1,000		
LED Lighting Display	£500 per day		
Inserts	£300		

*All Exhibition and Sponsorship fees are exclusive of VAT, and are subject to VAT at the local rate of 20%, which will be added to the invoice.*

Total Amount: ..... + VAT@20% = Sum Total to be invoiced:  
 .....

We accept the contract terms and conditions as stated in this manual and agree to abide by these.

Signature: ..... Date: .....  
 .....

